



Committee: Executive

Date: Monday 7 September 2026

Time: 4.30 pm

Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor Lesley McLean
(Chair)**

Councillor Nicola Borkmann
Councillor Frank Ideh
Councillor Rob Pattenden
Councillor Dr Lisa Smith

Councillor Chris Aramini-Brant (Vice-Chair)

Councillor David Hingley
Councillor Ian Middleton
Councillor Alisa Russell

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chair to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area
- A person who is wholly or mainly resident in the area
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the agenda item and reason for the address) should be submitted to democracy@cherwell-dc.gov.uk The deadline for requests to address this meeting is noon on Friday 4 September 2026.

The deadline to present a petition to this meeting has passed.

Full details of public participation at meetings is available in the [Constitution](#).

4. Minutes (Pages 9 - 26)

To confirm as a correct record the Minutes of the meeting held on 17 July 2026. .

5. Chair's Announcements

To receive communications from the Chair.

6. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Local Area Development Funds - Proposal for Allocation (Pages 27 - 122)

Report of Executive Director Place and Regeneration

Purpose of report

This paper sets out the next tranche of projects – discussed and recommended by Area Oversight Groups (AOGs) – for Local Area Development Funding. This funding was agreed as part of the annual budget setting process by Council on 23 February 2026. This paper also provides an update on projects previously approved for funding by the Executive in July 2026.

Recommendations

The Executive resolves:

- 1.1 To agree to allocate £524k of Local Area Development Funds to progress the following projects for the 2026/27 financial year as discussed and recommended at the respective Area Oversight Group and to agree to add the capital projects to the capital programme:

Figure 1: Project Summary

Project	Est. Cost (£)		AOG
	RDEL	CDEL	
Banbury Town Centre Revitalisation – Look and Feel Phase 2		£100k	Banbury
Pioneer Square Conveniences (Manorsfield Road)	£26k		Bicester
Langford Village Park Improvements		£100k	
Dangerfield Nature Reserve Boardwalk		£60k	Kidlington
Sports Pavilion – RIBA Stages 2-4	£33k		
*Green Spaces Improvements – Yarnton		£110k	

Town Centre Improvements	£30k		
*Oxford-Banbury Road Corridor Options Appraisal	£45k		
Community Insight Fund	£20k		
Total Revenue / Capital Funding	£154k	£370k	
Total Funding Requested	£524,000		
<i>* The allocations for these two projects are for match funding to support delivery of a wider initiative</i>			

- 1.2 To approve the use of £47,281 of S106 funds to top up the proposed allocation for Green Spaces Improvements for Yarnton (Appendix 3) and include to create a total scheme budget of £157,281 in the capital programme.
- 1.3 To delegate authority to the Executive Director Place and Regeneration, in consultation with the Portfolio Holder for Strategic Leadership and Regeneration and the Assistant Director Finance, to agree final cost plans for the above projects subject to the maximum cost envelope outlined in Figure 1.
- 1.4 To note the progress of previously approved projects and to agree to receive further updates as project delivery progresses.

8. **Additional Temporary Accommodation Purchases** (Pages 123 - 128)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval to add additional funds from grants received to the capital budget for purchases of property for temporary accommodation.

Recommendations

The Executive resolves:

- 1.1 To approve the increase to the Council's capital programme of £1,000,000 that arises from the report, using grant funding from resettlement.

9. **Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy** (Pages 129 - 152)

Report of Assistant Director Property

Purpose of report

To seek Executive approval for the Council's Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy, providing a consistent corporate framework for the occupation, leasing, subsidised use and transfer of Council-owned property assets to voluntary, community and charitable organisations. The Policy also establishes the Council's approach to Community

Asset Transfers and subsidised occupation whilst protecting the Council's strategic property interests.

Recommendations

The Executive resolves:

- 1.1 To approve the Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy attached at Appendix 1.
- 1.2 To approve the introduction of a standard subsidy framework whereby occupation of Council assets by eligible voluntary and community organisations will normally be offered at up to a 50% discount to independently assessed market rent, for a maximum period of five years, subject to the requirements of the Policy.
- 1.3 To delegate authority to the Assistant Director Property, in consultation with the Portfolio Holder for Property & Assets, Chief Finance Officer and Monitoring Officer to enter into property dispositions and occupation agreements under the VCS and CAT policy and in accordance with the Scheme of Delegation under Part 3 of the Constitution.

10. Budget Process 2027/28 (Pages 153 - 172)

Report of Assistant Director Finance (S151 Officer)

Purpose of report

To inform the Executive of the proposed approach to the 2027/28 Budget Process and provides context and background information on the existing Medium-Term Financial Strategy (MTFS) and information on latest government announcements relevant to the Strategy.

Recommendations

The Executive resolves:

- 1.1 To approve the Budget Process for 2027/28.
- 1.2 To approve the base assumptions to be used for the 2027/28 budget as set out at paragraph 4.2.
- 1.3 To approve a five-year period for the Medium-Term Financial Strategy to 2031/32 and five-year period for the Capital Programme to 2031/32.

11. Finance, Performance and Risk Monitoring Report Quarter 1 2026-2027 (Pages 173 - 250)

Report of Assistant Director Finance (S151 Officer) and Head of Chief Executive's Office

Purpose of report

To report to Executive the council's forecast yearend financial, performance, and risk position as of the end of Q1 of the 2026/27 financial year.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's finance, performance, and risk management report as at the end of Q1 for the financial year 2026/27.
- 1.2 To approve the reprofiling of projects in the capital programme and the subsequent update to the programme budget for this financial year.
- 1.3 To approve the debt write offs set out in EXEMPT Appendix 5.
- 1.4 To approve the £0.655m treasury savings to be vired to Policy Contingency and made available as general contingency.
- 1.5 To approve the release of £0.030m from Policy Contingency for a performance post within Place & Regeneration.
- 1.6 To note the change to the final transfer to reserves reported in the 2025/26 Outturn report as per the Reserves Policy as described in section 4.1.9.

12. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest

in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Finance, Performance and Risk Monitoring Report Quarter 1 2026/2027 - Exempt Appendix 5 (Pages 251 - 260)

14. A New Arts Centre for Banbury (Pages 261 - 288)

Exempt report of Assistant Director Wellbeing and Housing

15. Utility Contract Procurement - Property Services (Pages 289 - 302)

Exempt report of Assistant Director Property

16. Cherwell Futures Programme: Environmental Services Operational Improvement Programme – Full Business Case (Pages 303 - 410)

Exempt report of Executive Director Neighbourhood Services

Councillors are requested to collect any post from their pigeon hole in the Members’ Lounge before or at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

Published on Thursday 27 August 2026